

GLASGOW KELVIN COLLEGE
FINANCE AND RESOURCES COMMITTEE MEETING OF 25 NOVEMBER 2025
HEALTH AND SAFETY UPDATE
REPORT BY HEALTH AND SAFETY MANAGER

1. Introduction

A successful organisation knows the value of a positive safety culture and Glasgow Kelvin College places great importance on protecting and promoting the health, safety and wellbeing of our staff, learners, visitors and contractors.

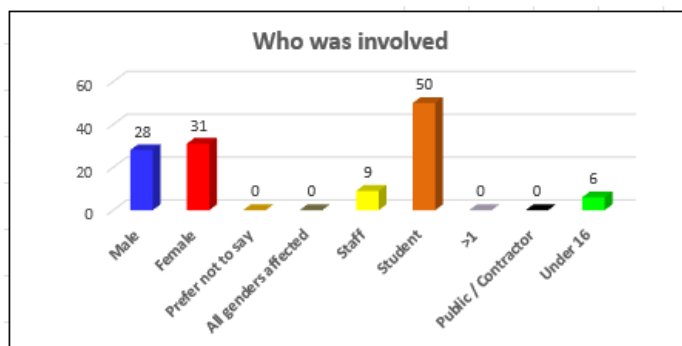
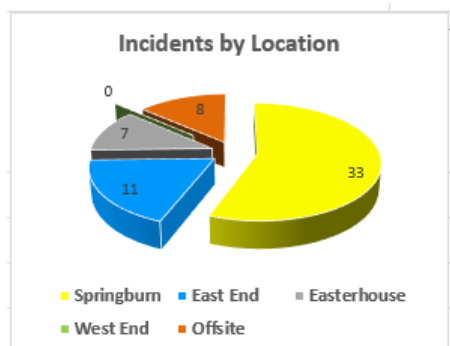
This report aims to provide a brief update on the Health & Safety performance across all College locations and activities (planned and completed) since the last Finance and Resources Committee.

2. Health & Safety Update

2.1. Current Accident / Incident Statistics (01 August – 12 October 2025)

2024-2025	2025					2025							Totals
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	
Accident	3	14	4										21
Incident	8	16	8										31
Abuse (Violence)	1	4	0										5
Near Miss/Other*	1	0	0										1
Sub-Total	13	34	12										59

NOTE - Moving forward Abuse (Violence) will be reformatted to show verbal and physical abuse data separately.





2.2. Activities August to October 2025

A summary of health & safety activities during the period 1 August to 31 October 2025 is outlined below:

Evacuation Chairs

- Following an audit of the current evacuation chairs, they were found to be beyond the age manufacturers support and parts were obsolete.
- The College conducted a procurement exercise for replacing the existing chairs. The contract was awarded to SC International and 28 new chairs were purchased for the three campuses (20 x Springburn, 6 x Easterhouse and 2 x East End).
- The chairs have been installed by Safety Chair service engineers, and training will be delivered to staff on the new chairs during the Staff Development Week by the Health and Safety Manager who is qualified to do this.

Staff Training

- A number of staff training sessions have been conducted since the last update, including:
 - WorkRite risk management system (RMS) demonstration for staff and adding staff to the system.
 - Health & Safety Inductions (x5).
 - MIDAS Minibus Driver Assessor training (x1) completed with one more scheduled from 15 – 17 November. This will take the numbers of assessors within the college to four.

Other Activities

- Four Occupational Health Clinics have been conducted (3 x Springburn and 1 x East End).
- Two Health and Safety Committee meetings have taken place (1 September and 19 November).

- Annual fire extinguisher inspection and maintenance conducted at Springburn campus.
- Annual dry riser inspection and maintenance at Easterhouse and Springburn campuses.
- Work on identifying a Health and Safety Management system for the College has begun. The College currently uses.
 - WorkRite by Ideagen for e-learning and risk management platform, this contract is up for renewal in December 2027.
 - Sypol for COSHH assessments, this contract is up for renewal May 2026.

The College is looking at SmartLog, Ideagen and Evotiks and further detail will be provided in due course.

2.3. Activities Planned

- The next round of occupational health surveillance clinics will be planned at the meeting with Acura 21 November.
- A Flu clinic has been arranged for staff and will be delivered by Rowland Pharmacy on 26 November at Springburn Campus.
- A working group has been set up to address smoking and vaping by staff and students across the campuses. People are not using the designated areas. This program is designed to raise the awareness of the College's policy on smoking and vaping, as well as the legislation.
- Delivery of evacuation training to staff by the Health and Safety Manager during Staff Development Week.
- A First Aid training course is being arranged for the Estates staff at the request of the Head of Estates and Sustainability.

3. Resource Implications

At present there are no additional resource implications arising from this paper.

4. Impact on Students

The purchase and installation of the new evacuation chairs will ensure the College can support students with mobility issues to safely evacuate the building.

5. Equality

There are no equality issues as a consequence of this report.

6. Risk and Assurance

There are no new risks identified as a consequence of this report.

7. Data Protection

The are no data protection issues identified as a consequence of this report.

8. Environmental and Sustainability

There are no Environmental and Sustainability implications arising as a consequence of this report.

9. Recommendations

Members of the Finance and Resources Committee are recommended to note the contents of this report.

10. Further Information

Further information can be obtained from Steven Young, Health and Safety Manager - syoung@glasgowkelvin.ac.uk

Steven Young
November 2025